



PROSPECTUS

Issued on 14 December 2018

1. AUTHORITY: The **Liebherr 2019 World Table Tennis Championships** will be hosted and organized by the Hungarian Table Tennis Association, under the auspices and authority of the International Table Tennis Federation.

2. DATE AND PLACE: The championships will be held from **Sunday 21 April 2019** to **Sunday 28 April 2019** at Hungexpo, Albertirsai út 10., H-1101 Budapest, Hungary.

3. EVENTS: The following championships' events will be played:

Men's Singles

[Holder: MA Long - CHN]

Women's Singles

[Holder: DING Ning - CHN]

Men's Doubles

[Holders: FAN Zhendong / XU Xin - CHN]

Women's Doubles

[Holders: DING Ning / LIU Shiwen - CHN]

Mixed Doubles

[Holders: YOSHIMURA Maharu / ISHIKAWA Kasumi - JPN]

4. SCHEDULE [Details and confirmed schedule will be available on ITTF.com]

(PROVISIONAL):

19 April 2019: Draws - First Part

20 April 2019: Draws events - Second Part & Opening Ceremony

21 April 2019: Qualifications

22 April 2019: Qualifications & Doubles Main Draw

23 April 2019: Main Competition

24 April 2019: Main Competition

25 April 2019: Main Competition

26 April 2019: Main Competition & Mixed Doubles Final

27 April 2019: Main Competition & Men's Doubles & Women's Singles Final

28 April 2019: Men's Singles & Women's Doubles Final

The venues will be open for practice:

- From 18 April 2019 at 10:00h (practice hall with 32 tables).
- From 19 April 2019 at 10.00h (main competition hall 1 with 4 tables and second competition hall 2 with 28 tables).





5. RULES:

The Championships will be conducted in accordance with the current Laws of Table Tennis, the Regulations for International Competitions and the Special Regulations for World Championships, as modified or complemented by this prospectus.

5.1 Multi balls: The multi balls system will be implemented in the Main Hall 1, from day 4 of the event onwards. Prior to each match the players are free to select 20 balls out of approx. 30.

6. EQUIPMENT:

TABLE: Double Happiness Rainbow black (show courts) and T1223 black (regular)

NET: Double Happiness P118 translucent (show courts) and P145 black (regular)

BALL: Butterfly A40+ *** (plastic with seam) white

SPORTS FLOORING: Enlio Super Weaving Surface red

All racket coverings must be of a type currently authorized by the ITTF.

7. ELIGIBILITY:

The 2019 World Table Tennis Championships is open to National Associations satisfying the following conditions:

- Whose membership subscriptions have been paid up to and including those for 2018.
- Have taken part with at least one player or team (an entry) in its preceding Continental Championships, including qualification tournaments, or Continental Games see Regulation 4.1.3.1.
- Nominated players have to be eligible to represent their Associations according to Regulation 4.1.3 in the 2018 ITTF Handbook.
- Associations with outstanding fees from previous World Championships will be required to pay the amount to the ITTF before their entries are accepted.

8. FEES:

The entry fees will be as follows:

Men's and Women's Singles: **EUR 25** for each entry

Men's, Women's and Mixed Doubles: **EUR 50** for each pair

9. SUBMISSION OF ENTRIES:

ITTF accepts only online entries (both for preliminary and final), through the ITTF Online Entry System, by using National Association's username and password.

This is applicable for all, **players and non-players (i.e. Delegates, Officials)**.

Information about the ITTF online entry system is listed under point 9.5.

9.1 Preliminary entries:

The intention to enter and confirm players' participation will be the first **required step** on the ITTF on-line entry system.

The opening date for the receipt of this information is **Friday 14 December 2018** and the closing deadline is **Thursday 10 January 2019, 23:59 CET**.





9.2 Final entries:

Entries must be submitted on the ITTF on-line entry system by providing all necessary information. In order to go through the entry process successfully, each field has to be completed properly.

Final entries will be open from **Friday 11 January 2019** and the deadline is **Wednesday 20 February 2019, 23:59 CET**.

In doubles events, both players may be from different Associations.

Each Association shall be entitled to enter 3 men and 3 women players in each singles event, with one additional player ranked in the top 100 and one additional player ranked in the top 20 of the ITTF world ranking list issued in **January 2019** of the Championships to a maximum of 5 men and 5 women. The maximum entry for each association is 4 players for men's doubles, 4 players for women's doubles and 2 men and 2 women for mixed doubles; all players may be different, however, each association can only enter a maximum of 2 combined pairs (players from different associations) per doubles event.

The host Association may enter up to 6 men and 6 women in each singles event, 3 men's doubles, 3 women's doubles and 3 mixed doubles regardless of ranking.

The size of each "Official delegation" will be limited to a maximum of: 1 doctor, 2 physiotherapists, 1 chief of delegation, the President of the Association, 1 professional Press Officer, 2 AGM delegates (including the President, if nominated as a delegate) plus the number of players selected by the Association and eligible for the competition. The number of coaches cannot exceed three (3) if total number of players is less than 8; cannot exceed four (4) if number of players is 8 or 9; cannot exceed five (5) if number of the players is 10 or more.

All the "Other persons" of the Delegation must be listed separately.

The Organizing Committee guarantees that members of each "Official delegation" will stay in the same hotel.

Please note that the preliminary and final entries for players and non-players (Delegates, Officials) must be submitted ONLY through the ITTF Online Entry System.

No additional entry is allowed after the final entry deadline, **Wednesday 20 February 2019, 23:59 CET**, only changes or cancellations are accepted in case of all accredited persons.

These modifications can be done online until **Thursday 7 March 2019, 23:59 CET**.

The on-line system will be closed after **Thursday 7 March 2019, 23:59 CET**.





9.3 Modifications:

Modifications to the accepted entries (entries received by the deadline) after **Thursday 7 March 2019, 23:59 CET** must be made according to item 4.1.6 of the ITTF Handbook using the appropriate form for that purpose.

9.4 Travel and accommodation information

Accommodation details have to be sent together with the final entries until **Wednesday 20 February 2019, 23:59 CET**.

Travel details (including departure) have to be added on-line until **Thursday 7 March 2019, 23:59 CET**.

9.5 Online entry system :

National Associations will receive an email from the ITTF Online Entry System (oes@ittf.com) with instructions how to activate access accounts.

Once activated another email will be sent to confirm the activation process providing the link to the ITTF Online Entry System to be used for this event, following the below timelines:

- **Preliminary Entries:** from 14 December 2018 until **10 January 2019, 23:59 CET**
- **Final Entries:** from 11 January 2019 until **20 February 2019, 23:59 CET**
- **Accommodation Details:** from 11 January until **20 February 2019, 23:59 CET**
- **Travel Details** from 11 January 2019 until **7 March 2019, 23:59 CET**

An acknowledgment of the receipt of entry forms and any updates will be sent by e-mail. If this confirmation has not been received, the ITTF should be notified by e-mail at mbessah@ittf.com.

9.6 Visa application deadline

Based on the ITTF Executive Committee decision the organizers identify deadline indicating the date after which they cannot guarantee that the visa process will be concluded on time before the WTTC. For this reason, it is in the vital interests of all participating Associations to submit all necessary information for getting the invitation letter and to get into contact with their closest Embassy/Consulate within the **visa application deadline** set to **Thursday 21 February 2019**. Furthermore, delegation members of several associations have to attend visa application interview also within a certain deadline to be sure to get the visa on time: **visa interview deadline** set to **Thursday 28 February 2019**.

For the 2019 WTTC, the entry system opens early in order that visa appointments and applications could be submitted and scheduled early, allowing sufficient time for the visa process.

Schengen visa can be applied for up to 3 months before the intended day of arrival in Hungary. Depending on your travel date, you can schedule your appointment for as early as **20 January 2019**. As there can be long waiting lists at some





embassies/visa service centers, please place your request for an appointment there on time. You can ask for a date from December 2018 onwards.

Please ensure that you start the visa application process as early as possible.

- Check the list of nationals who need and do not need visa to stay in Hungary on this link: <http://konzulizsolgalat.kormany.hu/visa-waiver-agreements>
- Check address and contact to the nearest Embassy and Consulate for visa applications on this link::
<http://www.kormany.hu/en/ministry-of-foreign-affairs-and-trade/missions>

Uniform visa applications have to be submitted at the representation of Hungary or at the Consulate/Embassy representing Hungary on visa issuance in your country.

If there is no Hungarian mission in the country where the applicant has his/her habitual residence, a Schengen Member State may represent Hungary regarding visa issuance, in the framework of an existing visa representation agreement.

Visas are issued on behalf of Hungary by other Schengen Member States in accordance with visa representation agreements in countries listed on the website at: <http://konzulizsolgalat.kormany.hu/visa-issuance-on-behalf-of-hungary>

10. COPY OF PASSPORT & PHOTOGRAPHS:

As part of the entry process, photocopy of passport and an accreditation photograph (4cm x 3cm) have to be provided for visa and accreditation purposes. In order to avoid delays at the Accreditation Centre, Associations providing all required information and payment in advance will have priority during the accreditation process.

ATTENTION: Regardless if visa is needed or not, date of issue of all passports must not be before **April 2009** and all passports must be valid at least 3 months after the departure date from Hungary.

11. OBLIGATIONS:

The entry will contain a statement that players nominated are willing to compete against any other participating player and that the participants respect and acknowledge regulations and rules of the ITTF Handbook. This statement must be confirmed by a responsible official of the nominating Association and no entry form will be accepted unless such an undertaking has been given.

12. LIABILITY:

12.1. By entering the Championships, participants agree to abide by all ITTF rules and by the rules and regulations of the Organizing Committee. All entered associations, pairs and individual players agree to be under the auspices of the ITTF and its agents in all matters concerning television coverage, video, internet web casting, motion picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage,





and photographic coverage of any kind; and hence accept such coverage during the World Championships. A participant's refusal of above listed coverage may be subject to suspension or dismissal from the competition. Any participant, when called upon, must appear promptly to press conferences or medal presentations and follow the procedures set by the ITTF and the Organizing Committee.

12.2. By entering the World Championships, each association must ensure that all delegation members confirm that they know that their personal data will be shared with the Organizers and ITTF who, in turn, undertake not to share it with any unauthorized person in any way.

12.3. In the context of betting, participants in the World Championships shall follow the ITTF Regulations against Illegal Betting and Corruptions (Chapter 6 of the ITTF Handbook). They shall not, by any manner whatsoever, infringe the principle of fair play, show unsporting conduct, or attempt to influence the course or result of a competition, or any part thereof, in a manner contrary to sporting ethics. Any violation of this principle shall be disciplined according to provisions of ITTF regulation 3.5.3.

12.4. By entering the World Championships, all delegation members undertake to abide by the ITTF's anti-doping rules in effect (Chapter 5 of the ITTF Handbook).

12.5. By entering the World Championships, all delegation members undertake to abide by the Code of Ethics and ITTF Anti-Harassment Policy and Procedures (Chapter 6 & 7 of the ITTF Handbook).

12.6. By entering the World Championships, each association must ensure that all delegation members have medical insurance for the duration of the Championships.

13. DRAW:

The draws for qualification stage and competition proper will be conducted under the supervision of the ITTF Technical Commissioner in Budapest on **Friday 19 April 2019** (place and time TBA).

Draws for the No. 1-16 seeded players in singles will take place separately on **Saturday 20 April 2019** (place and time TBA). No.1-16 seeded players in singles have to attend the draw.

Place and time for further draws in later stage will be announced on site.

14. TEAM MANAGERS' MEETING:

The Jury will meet with Organizing Committee's representatives, Referees and Team Managers on **Saturday 20 April 2019** (time and place TBA).

The Jury will meet on subsequent occasions during the Championships, if required. An Association directly affected by a matter under consideration at a Jury meeting is entitled to be represented at that meeting.





**15. UMPIRES
AND REFEREES:**

All matches will be officiated by qualified umpires and referees, in accordance with the Directives for Match Officials at World Title Competitions.

16. AWARDS:

The winning players in various events will be entitled to hold the appropriate trophies until **31 December 2020**.

In addition to the Championship trophies the winner in each event will receive a gold medal, the losing finalist will receive a silver medal and the losing semi-finalists will receive bronze medals. All players taking part will receive a certificate of participation.

17. MEETINGS:

A General Meeting of members (AGM) will be held on **Monday 22 April 2019** at **The Grand Ball Room, Corinthia Hotel Budapest**.

Each Association, whose membership subscriptions have been paid up to and including those for 2018 is entitled to be represented by two delegates at the Meeting. The ITTF recommends that at least one delegate should be a woman.

The ITTF Board of Directors will meet on **Wednesday 24 April 2019** at **The Grand Ball Room, Corinthia Hotel Budapest**.

Details in writing of business and propositions to be dealt with at the AGM and Board of Directors must reach the ITTF Secretariat not later than **Monday 21 January 2019, 23:59 CET**.

18. TRANSPORTATION:

Organizers will provide transportation to the participants from and to free of charge.

- By plane from: **Budapest Ferenc Liszt International Airport (BUD)**
- By train from: **Eastern (Keleti) Railway Station**

19. FREE HOSPITALITY:

Free accommodation and meals will be provided from lunch on **Saturday 20 April 2019** to breakfast on **Monday 29 April 2019** for:

- Two (2) men and two (2) women players nominated by an Association (on double occupancy basis);
- One (1) delegate to the Annual General Meeting from each Association if he/she is not already included in the nominated players listed above;
- Members of the ITTF Board of Directors, the Olympic and Paralympic Commission and full members of Committees and the Technical and Women in Sport Commissioners.
- Honorary Presidents and Personal Honorary Members;
- President's Advisory Council Members;
- Three (3) members of the Doping Control Panel appointed by the Sports Science & Medical Committee;
- Members of the Athletes' Commission, not already included in the nominated players listed above;



- All the International Umpires, Referees and other officials from other Associations invited in accordance with the Directives for Match Officials.

20. HOSPITALITY FOR CHARGE:

Players and officials who are listed on Associations' official entry forms but who are not entitled to free hospitality can take the official hospitality package including meals, transport and admission, at a charge of **195 EUR** per person per day in a twin/double room or **245 EUR** per person per day in a single room.

The hospitality package includes an obligatory minimum 3 days for players and coaches, and minimum 2 days for all other accredited persons.

21. PAYMENTS:

Associations are requested to pay their entry fees, extra hospitality costs and hospitality costs for those persons not entitled to free accommodation and meals.

Payment should be made in EURO currency by direct Bank Transfer within 8 days upon receiving invoice from the Organizing Committee, but not later than **Thursday 21 March 2019** to the following account:

Account Holder: **Magyar Asztalitenisz Szövetség**

Bank Name: **Erste Bank**

Bank Address: **1138 Budapest, Népfürdő utca 24-26**

Account number / IBAN: **HU17 1160 0006 0000 0000 6466 1957**

Swift code: **GIBAHUHB**

Payment has to be made by covering all bank fees, in connection with the bank transfers, after receiving the pro-forma invoice from the organizers.

The Organizing Committee will make hotel reservations and pick-up arrangements only for Associations that have completed their payments.

22. CANCELLATION POLICY:

Reimbursement of pre-paid costs will be done upon request only if the cancellation has been announced before **Sunday 17 March 2019**.

For cancellation of accommodation for members of Delegations after the deadline of the Final Entries, the cancellation fee will be as follows:

Before **Sunday 17 March 2019**: no cancellation fee.

From **Sunday 17 March 2019**: 100% cancellation fee of the total costs for each person not having free hospitality.

23. ARRIVAL INFORMATION:

The deadline to provide travel details is **Thursday 7 March 2019**.

Participating delegations must inform the WTTC Competition Manager, Mounir Bessah at mbessah@ittf.com and the Organizing Committee of any change on their arrival date and time at least three days prior to their arrival and no later than 23:59 h (local time) on **Thursday 18 April 2019**. Delegations not providing travel details





before 23:59 h (local time) on **Thursday 18 April 2019** will not have their players in the draw.

The Organizing Committee provides pick-up service from the points listed under transportation.

**24. COMPETITION
MANAGER:**

Mounir BESSAH (Mr)
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