



TERMS OF REFERENCE

NOMINATIONS COMMITTEE

1. Composition of the Committee: the Committee shall be composed of:

- 1.1. A chairperson appointed by the Executive Committee (EC) from nominations received from national associations in even numbered years;
- 1.2. A number of members determined and appointed by the EC, with special emphasis on gender equity, from nominations received from national associations in even numbered years;
- 1.3. A staff member as secretary to the Committee who shall have speaking rights but no voting rights;
- 1.4. An Executive Vice-President appointed by the Executive Committee;
- 1.5. The presidents of the continental federations, President and Chief Executive Officer ex officio;

The Committee may also invite persons to its meetings based on their expertise.

2. Purpose (mandate): to validate and make recommendations to the Executive Committee for nominations to committees, and commissioners, as well as to recommend recipients of the Merit Award to the EC. In order to achieve this, the Committee shall:

- 2.1. Validate nominations for members of committees from member associations based on the following criteria:
 - 2.1.1. Fair distribution among association members and continents;
 - 2.1.2. Selection of new members according to competence, experience, skills and knowledge outlined in a CV;
 - 2.1.3. Selection of existing members based on competence, commitment and performance;
 - 2.1.4. Gender representation;
- 2.2. Review and analyse the work of members of committees;
- 2.3. Validate proxy votes for the AGM;
- 2.4. Recommend candidates for the Merit Award to the Executive Committee from nominations received from national associations;