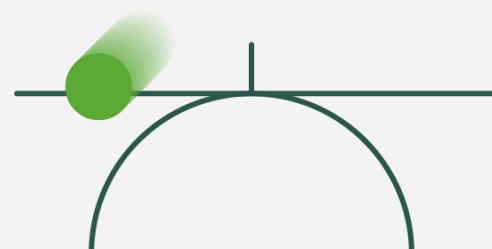


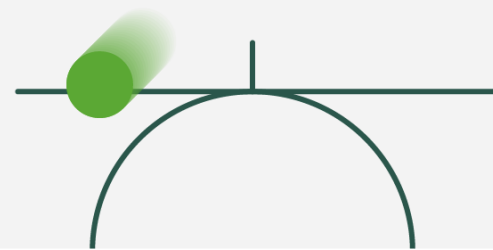


TERMS OF REFERENCE PARA TABLE TENNIS COMMITTEE



TERMS OF REFERENCE – ITTF PARA TABLE TENNIS COMMITTEE

Document Title	Terms of Reference – Para Table Tennis Committee
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Article 1 – Legal Basis and Authority

1.1 The Para Table Tennis Committee (“the Committee”) is constituted as a Permanent Committee of the International Table Tennis Federation (“ITTF”) in accordance with Article 1.71.1 of the ITTF Statutes.

1.2 These Terms of Reference (“TOR”) are issued under the authority of the ITTF Executive Board, which holds the exclusive power to establish and amend the terms governing all Committees, except as provided otherwise by the Statutes.

1.3 In the event of inconsistency between these TOR and the ITTF Statutes, the provisions of the Statutes shall prevail without exception.

1.4 The Committee exercises an advisory function only, except where the ITTF Council expressly delegates authority under Article 1.71.8 of the Statutes.

1.5 The Committee exercises defined functional authority in matters relating to the World Para Table Tennis Championships as set out in the ITTF Statutes and these TOR.

Article 2 – Purpose

2.1 The Committee shall advise the Executive Board, the ITTF Council (“Council”), and relevant ITTF staff on the development, governance and advancement of Para Table Tennis (“Para TT”) worldwide.

2.2 The Committee shall support the integration of Para Table Tennis within ITTF operations and contribute to the effective management of Para TT competitions, classification structures, athlete pathways and event selection processes.

2.3 In carrying out its mandate, the Committee shall gather feedback from Member Associations and athletes, support coordination between departments, and guide the planning and implementation of Para Table Tennis initiatives.

Article 3 – Composition

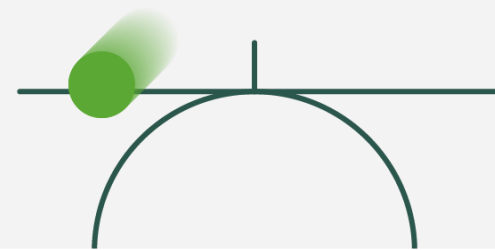
3.1 The Committee shall consist of six full members and six corresponding members appointed by the AGM in odd-numbered years, based on nominations received from Member Associations and recommended by the Nominations Committee.

3.2 One full member shall be appointed Chair of the Committee by the ITTF Council.

3.3 One full member shall serve as the Medical Officer, possessing specific expertise in the medical area relevant to Para sport.



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3.4 One member nominated by the Athletes Commission shall serve as the athlete representative.

3.5 The Committee may co-opt up to two advisors with specialist expertise for defined periods.

3.6 A staff member appointed by the CEO shall serve as Secretary of the Committee, with speaking rights but without voting rights.

3.7 The Event Director and the Sport Development Director shall serve as ex officio Committee members with speaking rights.

3.8 An Executive Vice-President appointed by the Executive Board shall serve on the Committee.

3.9 The President and Secretary General shall be ex officio members.

3.10 The AGM shall appoint, suspend, or remove members of the Committee in odd-numbered years, acting on the recommendation of the Nominations Committee and in accordance with the Statutes.

3.11 Nominations may only be submitted by the Member Association of which the nominee is a member or Official. Nominations shall be lodged no later than ninety (90) days prior to the AGM at which appointments are to be made.

3.12 No person may be appointed to more than one Committee simultaneously. No more than four Committee positions may be held by Officials affiliated with the same Member Association. No member of the Executive Board may serve on a Permanent Committee.

3.13 Provided that sufficient female nominations have been submitted, not less than twenty-five percent (25%) of full members shall be selected from among female nominees.

3.14 The term of office of all Committee members shall coincide with that of the ITTF Executive Board.

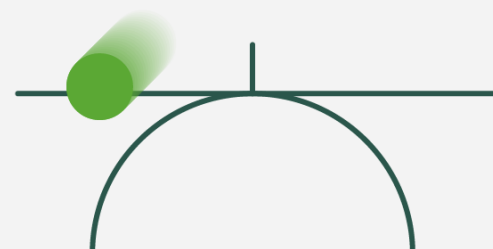
Article 4 – Chair

4.1 The Chair shall be appointed by the ITTF Council in odd-numbered years on the recommendation of the Executive Board and shall serve for the duration of the Committee's term.

4.2 The Chair shall:



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- provide strategic leadership to the Committee and ensure compliance with these Terms of Reference and the ITTF Statutes;
- convene, determine the agenda of, and preside over Committee meetings in accordance with the ITTF Statutes and relevant policies, including the Conflict of Interest Policy;
- oversee the articulation, drafting and presentation of any recommendations, including reports to the ITTF Council and Executive Board;
- ensure constructive and inclusive deliberation among all Committee Members;
- oversee liaison with relevant ITTF structures to ensure the integration of Para Table Tennis matters across the organization.
- monitor participation levels of members and, in consultation with the ITTF Staff Member, initiate procedures in cases of inactivity;
- jointly with the Committee Secretary, communicate with ITTF departments as necessary to fulfil the Committee's mandate.

4.3 The Chair shall attend the Annual General Meeting with the right to speak but not to vote, and may attend Council meetings as an expert adviser, with the right to speak but no voting rights.

Article 5 – Deputy Chair

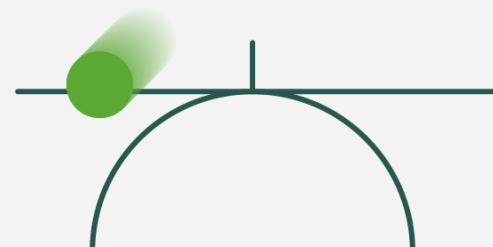
5.1 The Committee may propose the appointment of a Deputy Chair from among its full members. The appointment shall take effect upon approval by the Executive Board.

5.2 The Deputy Chair shall assist the Chair in carrying out their duties and shall act in place of the Chair during absences, temporary unavailability, or incapacity. Where the Chair becomes vacant, the Deputy Chair shall exercise the functions of the Chair until the ITTF Council appoints a new Chair.

5.3 The Deputy Chair shall support meeting preparation, assist in monitoring member engagement and regional coordination, and contribute to the strategic direction and reporting obligations of the Committee.

5.4 The Deputy Chair shall not automatically acquire the speaking privileges of the Chair at the AGM or ITTF Council meetings unless acting as Acting Chair for the purpose of such attendance.

Article 6 – ITTF Staff Member (Secretary)



6.1 The Secretary of the Committee shall be a staff member of the ITTF appointed by the Chief Executive Officer. The Secretary shall not be a voting member of the Committee.

6.2 The Secretary shall:

- facilitate the logistical organisation of meetings and ensure adequate notice and circulation of agendas and supporting documentation;
- prepare and distribute the minutes of meetings, obtain approval from the Chair, and record key decisions;
- coordinate correspondence between Committee members and submit proposals to the Chair for circulation when decision by correspondence is initiated;
- support the Chair in facilitating communication with ITTF departments and third parties, as required;
- maintain records of member participation and assist in monitoring compliance with these Terms of Reference;
- ensure adherence to ethical, confidentiality and data protection standards in the administration of the Committee's business.

6.3 The Secretary shall provide administrative continuity during changes in Committee membership and may be present in any Committee sub-committees or sub-groups.

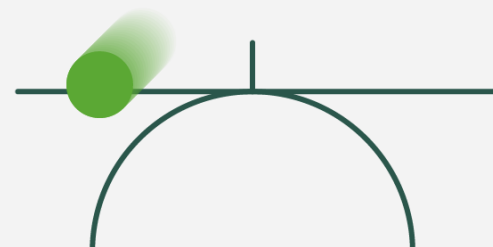
Article 7 – Rights of Committee Members at the AGM

7.1 Committee members may attend the Annual General Meeting as observers, without the right to speak or vote, unless they are participating in their capacity as representatives of a Member Association, in which case they shall enjoy the usual rights of delegation consistent with that representation.

Article 8 – Duties and Mandate

8.1 The Committee shall collect and evaluate feedback from Member Associations and athletes and ensure that such information is communicated to relevant ITTF bodies.

8.2 It shall assist competition and operational programmes in matters relating to Para Table Tennis integration and competition management.



8.3 The Committee shall coordinate with the Competition Programme in the management of the selection process for players participating in the PTT World Championships and the Paralympic Games.

8.4 It shall advise the Council, Executive Board and the Competition Programme on the selection and evaluation of candidates to host major Para TT events.

8.5 The Committee shall liaise with relevant ITTF Committees and staff to ensure the integration of disability-related considerations across ITTF operations and events.

8.6 It may recommend the establishment of working groups to address specific matters arising in Para Table Tennis development.

Article 9 – Competition-related functions

9.1 Entry Fees and Capitation Fees

9.1.1 Entry fees for the World Para Table Tennis Championships shall be set by the Organisers and shall require approval of the Committee.

9.1.2 Entry fees, payable at the time of entry, shall include capitation fees established periodically by the Committee.

9.2 Closing Dates for Entries

9.2.1 The closing dates for entries to the World Para Table Tennis Championships shall be determined by the Organisers and shall require approval of the Committee not later than 2 calendar months before the start of the Para TT Championships.

9.3 Jury Appointment and Responsibilities

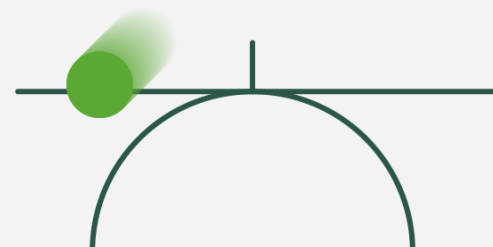
9.3.1 The Committee shall appoint three representatives to serve on the Jury of the World Para Table Tennis Championships.

9.3.2 The Jury shall meet prior to the commencement of the Championships to review and confirm all draw alterations made up to that date.

9.3.3 The Jury shall meet again as necessary to adjudicate appeals relating to administrative decisions, classification rulings, or decisions made by the referee.

9.4 Competition Programme and Events

9.4.1 As per the ITTF Statutes, the Para Table Tennis Championships shall include at minimum men's and women's singles in all classes and men's and women's team events.



9.4.2 The Committee may include additional events as appropriate to ensure development, equity, and alignment with international Para sport standards.

9.5 System of Play

9.5.1 The system of play for Para TT events and the date on which any system takes effect shall be determined by the Committee.

9.5.2 Such decisions shall be made on recommendation of the Technical Commissioner.

Article 10 – Meetings

10.1 The Committee shall meet at least four times per calendar year. One such meeting shall take place, where practicable, during the period surrounding the Annual General Meeting, in accordance with Article 1.71.3 of the Statutes.

10.2 Meetings may be held in person, virtually or in hybrid format. The Chair shall convene meetings with reasonable notice and preside over proceedings.

10.3 A quorum shall consist of a simple majority of voting members. Where quorum is not met, the meeting may proceed for discussion purposes only, without the adoption of recommendations.

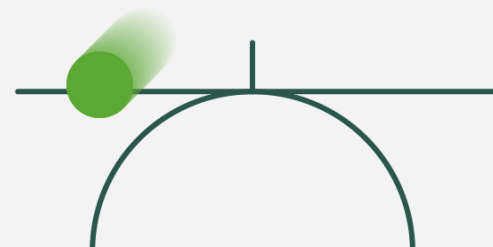
10.4 Written minutes shall be prepared by the Committee Secretary and approved by simple majority of the Committee Members. Minutes shall be circulated to all Committee members after each meeting for approval, and shared with the Executive Board and Council where appropriate.

Article 11 – Decision-Making by Correspondence

11.1 Where a written proposal is circulated by or on behalf of the Chair, any member who fails to provide a written opinion within the specified deadline shall be deemed to have endorsed any recommendation resulting from such proposal, in accordance with Article 1.71.6 of the Statutes.

Article 12 – Reporting

12.1 The Chair shall submit to the ITTF Council an annual report on the activities of the Committee, drawing attention to any recommendations it wishes to make.



12.2 Acceptance of such report shall not imply acceptance of any recommendation contained therein, unless expressly approved by the ITTF Council or AGM, as applicable.

12.3. The Chair shall submit an annual report of the committee's activities for inclusion in the ITTF Annual General Report.

Article 13 – Sub-Committees

13.1 The Committee may establish sub-committees composed of its members to address specific areas of work. Any report or recommendation originating from such sub-committees shall require endorsement by the full Committee prior to publication or submission to the AGM or the ITTF Council.

Article 14 – Inactivity and Removal

14.1 A member shall be considered inactive where, without valid reason, they fail to attend two consecutive meetings, attend fewer than half of the meetings held within any two-year period, or otherwise do not adequately fulfil their duties.

14.2 In cases of inactivity or failure to comply with these TOR, the Chair shall notify the member in writing and offer an opportunity to rectify the situation. Should inactivity persist, the Chair, in consultation with the Committee Secretary, may recommend removal to the Nominations Committee for consideration and, where applicable, recommendation to the AGM in accordance with the Statutes.

Article 15 – Conflicts of Interest

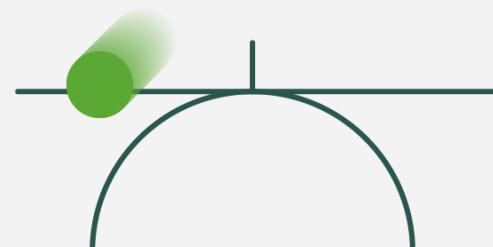
15.1 All members shall disclose any actual, potential or perceived conflict of interest. Any person connected with the manufacture, sale or endorsement of table tennis equipment, or who consults on such matters, may serve on the Committee but shall, upon request by a majority of members, withdraw from discussion or abstain from voting on affected issues.

15.2 All confidential information acquired through Committee work shall be treated as confidential and may not be disclosed without authorisation or unless required by law.

Article 16 – Limitation of Authority and Prohibition of Unauthorized Claims



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16.1 No member of the Committee, including the Chair, the Deputy Chair, or any corresponding or full member, shall claim, assume, or exercise any role, power or responsibility that is not expressly conferred upon them by these Terms of Reference or by the ITTF Statutes.

16.2 Any authority not explicitly granted herein shall be deemed to be retained by the competent governance body of the ITTF as defined in the Statutes.

16.3 Any action undertaken by a member beyond the scope of the authority granted under these Terms of Reference or the Statutes shall be considered null and without effect unless subsequently ratified by the ITTF Council or the Executive Board, as applicable.

16.4 Where a member acts in excess of their authority or purports to extend their remit beyond what is expressly provided for, the Chair shall take appropriate action, including issuing a written warning. In the case of the Chair acting beyond their authority, the matter shall be referred to the Executive Board. Where appropriate, the matter may be referred to the Integrity Unit for review or further action.

16.5 Persistent or serious breaches of this provision shall constitute grounds for removal.

Article 17 – Amendment and Entry into Force

17.1 These Terms of Reference may only be amended by decision of the Executive Board.

17.2 They shall enter into force immediately upon adoption by the Executive Board.